

ACADEMIC BOARD

AGENDA

For the meeting on **Wednesday 15 March 2017 at 2pm** in the Management Seminar Room (MX 001)



Refreshments will be available outside the Management Seminar Room (MX 001)

Members are reminded that the items of business in Parts C and Part D are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the Secretary by **5pm on Friday, 10 March 2017**.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarred will be unstarred.

FORMAL BUSINESS

1. WELCOME AND APOLOGIES

2. MINUTES

To confirm the Minutes of the meeting held on **Thursday 27 October 2016** (M16/137-M16/168) and **Wednesday 7 December 2016** (M16/169-M16-230)

Attached

3. MATTERS ARISING

No matters arising.

4. ACTIONS TAKEN BY THE CHAIR

The Chair approved the nomination of members of staff to sit on panels constituted under the policies listed in Statute 9

Attached

5. UNSTARRING OF ITEMS

To note the unstarred of any Part C or D items.

6. FORMAL REPORTS

6.1 Principal's Report

To receive a written report from the Principal.

AB/17/01

6.2 Reports from the Deputy Principal and the Vice-Principals

To receive oral reports, which will be reported to Council for information, from the Deputy Principal and the Vice-Principals summarising key business undertaken in their areas.

6.3 Report from the Students' Union President

To receive an oral report from the Students' Union President.

6.4 Report from the Council

To receive an oral report from the Academic Board representative on Council on the Council meeting held on 22 February 2017.

To receive the minutes of the Council meetings held on 24 November 2016.

AB/17/02

PART A: STRATEGY DISCUSSION

7. STRATEGY FOR COURSES IN LONDON

To receive an update on the College's proposed strategy for teaching courses in London

PART B: MAJOR ITEMS OF BUSINESS

8. STUDENT RECRUITMENT

8.1 To receive an update on proposed process changes AB/17/03

8.2 To approve the standard entry requirements and the English Language entry requirements for UG for entry in 2018-19. AB/17/04

9. REGULATIONS WORKING GROUP

To approve changes to the following Regulations, to come into force from 2017/18:

Undergraduate Regulations;

Postgraduate Taught Regulations;

Regulations on the conduct of assessment;

Regulations on Assessment Offences

AB/17/05

10. TEACHING EXCELLENCE FRAMEWORK

To receive an update on the Teaching Excellence Framework submission

AB/17/06

11. CHARITABLE SCHEME

To receive an update on the progress of the Charitable Scheme

AB/17/07

12. COMMITTEES AND MEMBERSHIP

To discuss the results of the Academic Board effectiveness questionnaire and recommendations

AB/17/08

To receive an oral update on a review of academic governance

To receive an update about the membership of Academic Board

AB/17/09

PART C: ITEMS FOR FORMAL APPROVAL

* **13. STANDING ORDERS**
To note the changes to the Standing Orders which were approved by circulation and came into effect on 9 January 2017. AB/17/10

* **14. PROPOSED CHANGES TO CONSTITUTIONS AND TERMS OF REFERENCE**
To approve the updated terms of reference of the Academic Board Executive Committee AB/17/11

* **15. NOMINATIONS FOR PANELS**
To approve nominations for the Statute 9 Panels AB/17/12

* **16. PUBLICATION**

- 15.1 To agree which, if any, items require broad dissemination around the College.
- 15.2 To confirm the designation of papers as exempt from the Freedom of Information Act requirements.

PART D: ITEMS FOR REPORT

- * **17. FACULTY BOARDS**
 To receive a combined report from the meetings of the Faculty Boards held in November 2016. AB/17/13
- * **18. PERIODIC DEPARTMENTAL REVIEWS**
 To receive the updated Action Plan following the Periodic Departmental Review of the Department of Media Arts in October 2015 AB/17/14
- * **19. ACADEMIC PLANNING COMMITTEE**
 To receive the minutes of the meetings of the Academic Planning Committee held on 19 December 2016 and 25 January 2017. AB/17/15
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- * **20. COLLABORATIVE PROVISIONS COMMITTEE**
 To receive the minutes of the meeting of the Collaborative Provision Committee held on 17 January 2017 AB/17/16
- * **21. RESEARCH COMMITTEE**
 To receive the minutes of the meetings of the Research Committee held on 28 September and 5 December 2016 AB/17/17
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- * **22. LEARNING, TEACHING AND QUALITY COMMITTEE**
 To receive the minutes of the meeting of the Learning, Teaching and Quality Committee held on 19 October 2016 AB/17/18
- * **23. DATE OF THE NEXT MEETING:**
 Wednesday 31 May at 3pm in Moore Annexe 001