

ACADEMIC BOARD

Wednesday 5 June 2024

2pm



Wettons B or MS Teams (online) [hybrid]

Members are reminded that the items of business under *Items for formal approval* and *Items for report* are starred. This means that those items will be taken as read, and approved or noted as appropriate, without discussion, unless any are unstarred by members contacting the [Secretary](#) by **5pm on Monday 3 June 2024**, detailing the reasons in accordance with the [unstarring protocol](#). Members are also requested to provide items of AOB to the Secretary 5pm on the Monday preceding the meeting.

Those papers not attached will be circulated shortly. Late papers circulated after the deadline for unstarring will be unstarred.

Agenda

Procedural

Where meeting is online/hybrid – Colleagues are reminded that the meeting will be recorded for the purposes of the minutes only. The recording is automatically deleted after 60 days in accordance with the MS Teams retention policy.

Colleagues joining online are asked to please raise your hand on MS Teams when you wish to speak.

- Welcome and Apologies** JS
- Minutes of the previous meeting**
To approve the Minutes of the meeting held on Wednesday 20 March 2024. AB *Attached*
- Matters arising**
To receive an update on outstanding actions from previous meetings: JS

23/209	Receive final update on the last year of the current strategic plan (June 2024) Professor Tracy Bhamra will give a verbal update during this meeting and a paper will be presented to the first meeting of 2024-25.	MF/AW	June 2024
23/211	Provide an update on discussions at AQuASC about degree outcomes in Economics, Electronic Engineering and Geography Professor Matthew Humphreys will provide a verbal update during the meeting.	MH	June 2024

23/174 and 23/175	Update on review of creation of Schools Professor Mark Fellowes will provide a verbal update during the meeting.	MF	Initial deadline completion of review was June 24 but noted in March 24 that this would be extended
24/24	To note that any discussion of Artificial Intelligence and the sector includes reference to PGR This action will remain under review whilst the AB schedule of business for 24/25 is developed.	AB/CM	Ongoing
24/31	To include item on June agenda on priorities emerging from academic governance review and approval of terms of reference for implementation working group. Will be discussed under item 13.	AB/CM	June 2024
24/58	To receive an update on the point raised at the March AB meeting on the processing times referenced in the Admissions Policy Professor Mark Fellowes will provide a verbal update during the meeting.	MF	June 2024

4. **Items considered by circulation**

To note that the Costing and Pricing Policy was circulated for approval by circulation. Board members raised queries and insufficient responses were received to confirm approval and the paper is therefore brought to this meeting of the Board for consideration. RL AB/24/24

5. **Actions taken by the Chair**

To note that the Chair approved two amendments to the Statute 9 and Student Misconduct Panel membership in the School of Performing and Digital Arts. JS/AB AB/24/25

6. **Unstarring of items**

To note the unstarring of any *Items for formal approval* and *Items for report*. JS/AB

Formal Reports

7. **Vice-Chancellor and Principal's Report**

To receive a written report from the Vice-Chancellor and Principal. JS AB/24/26

8. **Regulatory and Legislative update**

To receive a report from the University Secretary AB AB/24/27

9. **Report from the Students' Union President**

To receive the biographies of the incoming sabbatical officers. HH AB/24/28

To receive a report from the Students' Union President. HH AB/24/29

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| 10. | Report from the Council
To receive the minutes from the Council meeting held on 22 February 2024. | JS | AB/24/30 |
| 11. | Student Journey
To receive an update on the Student Experience Strategic Framework and associated plan and Mapping the Student Journey. | NB | AB/24/31 |

Strategy Discussion

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| 12. | Strategic Update

To receive an update on the new strategy development. | MF/AW | AB/24/32 |
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Major Items of Business

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| 13. | Academic Board Effectiveness review
To approve the Terms of Reference for the working group set up to oversee the implementation of the recommendations from the external review of governance conducted in spring 2024. | AB | AB/24/34 |
| 14. | Access and Participation Plan
To provide any comments or suggestions on the content of the plan at this stage. | VG/AWi | AB/24/35 |
| 15. | Assessment Futures: Conclusions
To NOTE the transition of the assessment strategy project to business as usual;
To NOTE the migration in reporting line for the mitigations and results/progression projects;
To RECEIVE recommendations on future directions for RHUL assessment strategy. | MH | AB/24/36 |

10 minute comfort break

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| 16. | Academic Regulations
To approve the changes to the Academic Regulations for 2024/25. | MH | AB/24/37 |
| 17. | Mitigation Policy
To review and approve the Mitigation Policy. | RM | AB/24/38 |
| 18. | Research | | |
| 18.1 | Annual Research Planning Cycle
To discuss the approach to the new annual research planning cycle. | RL | AB/24/39 |
| 18.2 | University Publications Policy
To approve the University Publications Policy. | MF/RL | AB/24/40 |

18.3	Festival of Research To receive a verbal update about this celebration of Royal Holloway's research culture 10-14 June 2024.	RL	
19.	Honorary Awards To recommend the nominations listed for the award of Honorary Degrees of the University of London.	JS/AB	AB/24/41
20.	Annual Report on Quality and Standards To receive the University's Annual Quality and Standards Report.	MH	AB/24/42
21.	Annual Report on Appeals and Complaints To receive the annual report on appeals and complaints.	MH	AB/24/43

Items for formal approval

None

Items for report

*	22.	Annual Review		
*	22.1	To receive the composite School report from the annual review of undergraduate provision in 2022/23 in the School of Engineering, Mathematical and Physical Sciences.	MH	AB/24/44
*	22.2	To receive the composite School reports from the annual review of postgraduate taught provision in 2022/23 in the Schools of Business and Management and Life Sciences and the Environment.	MH	AB/24/45
*	23.	University Education Committee To receive the minutes of the University Education Committee meeting held on 27 February 2024.	TB	AB/24/46
*	24.	Assessment, Quality Assurance and Standards Committee To receive the unconfirmed minutes of the Assessment, Quality Assurance and Standards Committee meeting held on 13 May 2024.	MH	AB/24/47
*	25.	Doctoral School Committee To receive the unconfirmed minutes of the Doctoral School Committee meeting held on 14 May 2024.	DW	AB/24/48
*	26.	Research and Knowledge Exchange Committee To receive the minutes from the Research and Knowledge Exchange Committee held on 5 March 2024.	RL	AB/24/49

Other Matters

27.	Any other business		
28.	Date of next meeting To note the dates of Academic Board meetings in 2024/25:	JS/AB	
	<ul style="list-style-type: none"> • Wednesday 16 October 2024 • Wednesday 4 December 2024 • Wednesday 19 March 2025 • Wednesday 4 June 2025 		

